

STEAM TRAPS Rebate Application

Rebates available for qualifying steam traps purchased and installed or repaired from January 1, 2019 to December 31, 2019.

Need help? Email ryan.parrish@clearesult.com.

BEFORE YOU START

Review the eligibility details, requirements and terms and conditions throughout the application to verify that you are eligible for a rebate. Collect all required information to complete your application.

ONCE YOU ARE DONE

Applications must be postmarked within 90 days of installation or by December 31, 2019, whichever comes first. Send your signed application and contractor installation invoice to:

Mail:

Black Hills Energy Rebates
C/O CLEAResult
3425 N. Futrall Dr, Ste 101
Fayetteville, AR 72702

RECEIVE YOUR REBATE

After your rebate application is completed and approved, you will receive your rebate check in approximately six to eight weeks.

REBATE APPLICATION

If you are a commercial customer who uses more than 200,000 CCF annually, you may be eligible for larger incentives for the replacement of steam traps at your facility. Contact a participating Trade Ally or email the Commercial & Industrial Solutions Program at ryan.parrish@clearesult.com to learn if you are eligible.

Incentives are also available for many other steam system improvement projects, including insulation, steam leak repair and equipment replacement through the Commercial & Industrial Solutions Program. Call us for more details and to sign up for a no-cost energy audit from Black Hills Energy.

Building type:

- Assembly (theater, hall, arena) College/University
 Elementary school Healthcare clinic High school
 Hospital Manufacturing facility Office >30,000 sq. ft.
 Office ≤ 30,000 sq. ft. Religious facility

ACCOUNT AND CUSTOMER INFORMATION

Black Hills Energy account number _____

Business/Account holder name _____

Installation address _____

City/State/Zip _____

Make check payable to: Account holder Trade Ally

Mailing address (if different) _____

City/State/Zip _____

Applicant first name _____

Applicant last name _____

Phone number () _____

Email address _____

Site contact first name _____

Site contact last name _____

Phone number () _____

Email address _____

CONTRACTOR INFORMATION

Contractor business name _____

Contact first name _____

Contact last name _____

Address _____

City/State/Zip _____

Phone number() _____

Email address (if available) _____

APPLICANT SIGNATURE

Applicant signature _____

Print applicant name _____

Date _____



PRODUCT INFORMATION

Steam Traps

Purchase date _____
 Install date _____
 Total installed cost* (per trap) _____
 # traps repaired/replaced _____
 Manufacturer _____
 Model _____
 Operating pressure _____ psig
 Annual hours of operation _____
 Boiler efficiency _____
 Orifice size _____

CHECK ONE:	REBATE:
<input type="checkbox"/> Industrial/process steam trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Dry cleaner system trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Space heating	\$300 per trap

Additional Steam Traps

Purchase date _____
 Install date _____
 Total installed cost* (per trap) _____
 # traps repaired/replaced _____
 Manufacturer _____
 Model _____
 Operating pressure _____ psig
 Annual hours of operation _____
 Boiler efficiency _____
 Orifice size _____

CHECK ONE:	REBATE:
<input type="checkbox"/> Industrial/process steam trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Dry cleaner system trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Space heating	\$300 per trap

Additional Steam Traps

Purchase date _____
 Install date _____
 Total installed cost* (per trap) _____
 # traps repaired/replaced _____
 Manufacturer _____
 Model _____
 Operating pressure _____ psig
 Annual hours of operation _____
 Boiler efficiency _____
 Orifice size _____

CHECK ONE:	REBATE:
<input type="checkbox"/> Industrial/process steam trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Dry cleaner system trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Space heating	\$300 per trap

Additional Steam Traps

Purchase date _____
 Install date _____
 Total installed cost* (per trap) _____
 # traps repaired/replaced _____
 Manufacturer _____
 Model _____
 Operating pressure _____ psig
 Annual hours of operation _____
 Boiler efficiency _____
 Orifice size _____

CHECK ONE:	REBATE:
<input type="checkbox"/> Industrial/process steam trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Dry cleaner system trap ≥15 psig	\$300 per trap
<input type="checkbox"/> Space heating	\$300 per trap

*Total installed cost is the total purchase price of an individual piece of equipment, including the cost of the equipment, materials and external labor. Total installed cost must be itemized by each equipment/product installed and entered in the chart above. The itemized contractor invoice must also include this total installed cost, itemized by each qualifying equipment/product. If self-installed, only the cost of the equipment is required.

Please attach additional copies of this sheet if necessary for more steam traps.

ATTACH SUPPLEMENTAL DOCUMENTS

Copy of the itemized invoice(s) or proof of purchase.

Must include:

- Professional contractor information (if installed by a professional contractor)
- Equipment manufacturer and model
- Total installed cost (itemized per each piece of qualifying equipment)
- Payment terms (e.g., balance due of zero, financing terms or paid-in-full stamp)
- Instant discount requirements for Trade Allies members: Total rebate amount provided as an instant discount off the total purchase price. Clearly label as Black Hills Energy steam trap rebate and include a customer signature.

Steam trap survey

- Industrial/process steam traps and dry cleaner steam trap applications only
- Record of a third-party steam trap survey must be submitted with your rebate application that includes all of the required information listed below. If work is done internally and a survey is not conducted, a program representative must be present to inspect failed traps prior to completing the steam trap repair/replacement.

Must include:

- Customer business name
- Site address where survey was completed
- For each steam trap:
 - Steam trap location
 - Steam trap function status
 - Steam system pressure
 - Picture of failed open steam trap

ELIGIBILITY REQUIREMENTS

General requirements for all steam trap rebates

Steam trap repairs and/or replacements must be completed and/or installed on an existing boiler for non-residential use, except for multifamily customers. Improvements must be made on equipment installed in a non-residential space with an active Black Hills Energy account. Improvements must be completed/installed at the site address listed on this application. Rebates are paid per steam trap and will not exceed the cost of the repair/replacement. Equipment must be purchased and installed between January 1, 2019 and December 31, 2019, unless otherwise noted.

Industrial/process and dry cleaner steam traps ≥ 15 psig

Steam trap repairs and/or replacements must be made on existing, failed steam traps, one for one. Faulty traps (failed, leaking or blow-through) are eligible. Blocked traps do not qualify.

- Record of a third-party steam trap survey must be submitted with your rebate application that includes all of the required information. If work is done internally and a survey is not conducted, a program representative must be present to inspect failed traps prior to completing the steam trap repair/replacement.
- To qualify for the industrial/process steam trap rebate, system must have operating pressure ≥ 15 psig.
- Orifice- and venturi-type traps are not eligible for steam trap rebates.

Commercial steam traps

- Rebate available for all steam systems. New steam traps must replace existing steam traps, one for one. Repairs must be made on existing steam traps.
- Orifice and venturi-type traps are not eligible for steam trap rebates.

TERMS AND CONDITIONS

Participant eligibility

You are eligible to participate in the Commercial & Industrial Solutions Program ("program") if you are either:

- A current commercial customer of Black Hills Energy and complete qualifying services ("services") or complete installation of qualifying equipment/products ("equipment" or "products") in a non-residential space with an active Black Hills Energy account.

The mail-in rebate option for steam trap replacement is only available to commercial customers who use less than 200,000 CCF per year. If a commercial customer uses more than 200,000 CCF per year, they may participate in the program through the custom option by calling 479-595-1364.

Installation requirements

Your installation of qualifying high-efficiency natural gas equipment/product or completion of a qualifying service is eligible for a rebate if:

1. It meets all specific, energy efficiency and program requirements outlined in this application form.
2. Services are conducted conforming to all applicable building, local and state codes and manufacturer specifications.
3. For existing facilities, the qualifying natural gas equipment is replacing existing natural gas equipment used for the same purpose.
4. For new facilities, including new construction and projects involving a major remodel or demolition and renovation, qualifying equipment is eligible for program rebates if all other program qualifications are met.
5. Natural gas equipment replacing electric equipment and electric equipment replacing natural gas equipment are not eligible.
6. It is installed by a qualified individual, conforming to all applicable building, local and state codes and manufacturer specifications. All installations must adhere to applicable environmental, health and safety regulations and equipment must be properly ventilated (if applicable). Professional installation is strongly recommended to ensure the efficient and proper functioning of equipment, but is not required.
7. It is installed and operational prior to submission of this application at the address listed on the application.
8. It is installed in a property owned by the applicant, or the applicant has received permission from the property owner to install the equipment.
9. It is completed during the program offering period: January 1, 2019 to December 31, 2019.

Application requirements

To be considered complete and eligible for rebates, all applications must:

1. Be postmarked (or submitted online) no later than 90 days after the install date, or by December 31, 2019, whichever comes first
2. Include itemized contractor invoice(s) or proof of purchase receipt(s) consisting of:
 - o Equipment manufacturer and model
 - o Total installed cost (itemized per piece of qualifying equipment)
 - o Purchase date and install date (if purchased and installed on different dates)
 - o Total number of units installed
 - o Professional contractor's business/company name, address and phone number (if installed by a professional contractor)
 - o Payment terms (e.g., balance due of zero, financing terms or paid-in-full stamp)
 - o Photos of failed open steam traps prior to replacement

Please note: If rebate is to be paid directly to the installing contractor (for an instant discount), application submissions must meet all requirements listed in the "instant discount requirements" to the right.

Instant discount requirements

If rebate is being paid directly to the installing contractor, the following instant discount requirements apply:

1. Instant discounts are limited to current Trade Ally members that meet all program requirements.
2. Trade Ally member must submit:
 - o A rebate application
 - o A copy of the customer-signed invoice showing the rebate amount deducted from the total purchase price and clearly labeled as a Black Hills Energy rebate
3. The customer's signature on the invoice verifies performance of a qualifying service and/or installation of the product(s)/equipment, receipt of the rebate as an instant discount and release of the rebate payment to the contractor.
4. It is the installing contractor's sole responsibility to verify customer, product/equipment and installation/service eligibility prior to providing an instant discount. Contractor assumes all liability when providing the rebate as an instant discount.
5. A customer may be contacted by Black Hills Energy to verify any of the information provided on the rebate application or invoice prior to payment of a rebate to a contractor for an instant discount.
6. Any dispute from a customer regarding receipt of a rebate as an instant discount will be investigated by Black Hills Energy, and contractor payees are subject to payment adjustments in the event a customer has not received the full and correct rebate amount as an instant discount.
7. Contractor is responsible for providing the full and correct rebate amount for a qualifying product/equipment and/or services. Contractor must provide an additional discount or reimbursement to the customer, if needed, prior to processing a rebate application if the full and correct rebate amount was not originally provided to the customer.

Program terms and conditions

1. Funds are limited and applications are processed on a first-come, first-served basis. Program is subject to change and may end without prior notice.
2. Please allow approximately six to eight weeks for processing and mailing of your rebate payment. Incomplete applications cannot be processed.
3. Failure to complete the rebate application in full and provide the required supporting documentation will either delay the payment process or result in your application being denied.
4. Maintain a copy of your rebate application and all supporting documentation. The program is not responsible for items (e.g., rebate applications, supporting documentation, and/or rebate checks) lost or damaged in the mail.
5. If you do not own the property where this equipment is installed, as a tenant you are responsible for obtaining the property owner's permission to install the equipment for which you are applying for a rebate. Your submission of this application indicates that you have obtained this permission.
6. Contractors are eligible to have the rebate signed over to them. Contractors receiving rebates are not eligible for any other incentives for the same products.
7. Rebate incentives may not exceed the total purchase price of the installed equipment, products or services. The only costs eligible for incentives are materials, equipment and external labor.
8. All equipment installations are subject to verification inspection by the program administrator to ensure that the product/equipment is properly installed and operating.
9. Participants must allow, if requested, Black Hills Energy or a program representative reasonable access to their facility to verify the installed product/equipment.
10. Any customer receiving a rebate check may be contacted by an evaluator to verify product/equipment installation or services, or be asked to complete a customer survey. If contacted, your participation is required as a part of program participation.
11. Black Hills Energy, contract and program administrators disclaim any and all liability, loss or damage and make no guarantees related to:
 - o Participation in the program, including use or installation of the product(s)/equipment or receipt of services
 - o Loss or delay of rebate check in the mail
 - o Any taxes that may be imposed as a result of participation in the program